



<b>Job Title:</b>	<b>Biblical Studies Teacher (Primary School) – Part time</b>
<b>Reports To:</b>	<b>Deputies of Primary Duncraig</b>
<b>Direct Reports:</b>	<b>Nil</b>
<b>Section of School:</b>	Primary
<b>Liases with:</b>	All primary staff

<b>St Stephen's School Vision:</b>	St Stephen's School is a Uniting Church School that is Christ centred, student focused and community based.
<b>St Stephen's School Values:</b>	<p>The way that we go about our business at St Stephen's is underpinned by five core values. All students, staff and Council members are expected to embrace these values as they undertake their various roles.</p> <ul style="list-style-type: none"> <li>• Faith</li> <li>• Learning</li> <li>• Care</li> <li>• Service</li> <li>• Community</li> </ul>
<b>Position Summary:</b>	<p>Teaching staff are part of an energetic and dedicated team that support the learning of the children in their care..</p> <p>The Primary Biblical Studies Teacher must have an understanding of the Australian Curriculum as presented by Western Australia and apply the associated methodologies in their teaching practices. They are required to have involvement in teaching Biblical Studies and a proven ability to teach in this area from Pre-Primary to Year 6.</p> <p>All Teachers must fulfil the 'Proficient Levels" in all of the AITSL Australian National Standards for Teachers.</p> <p>To provide a caring and exceptional educational environment for all students within a specific class during an academic year.</p> <p>All Primary Specialists report directly to the Deputy Head who in turn reports directly to the Head of Campus (Duncraig).</p>
<b>Key Responsibilities and Tasks:</b>	<p><b>Biblical Studies at St Stephen's School</b></p> <p>The focus of this role will be the implementation of: Biblical Studies lessons for K-6 students; ensuring that the content and delivery follow a developmentally appropriate pedagogical approach.</p> <ul style="list-style-type: none"> <li>• Worship Gatherings and leadership within this space. The Biblical Studies teacher will lead ELC (Kindy – Yr 2) and Primary (Yr 3-6) Worships, and Parent Lead Seminar</li> <li>• To work in close collaboration with the counterpart at Carramar Primary in order to continue to develop resources, refine program and lessons and build strategies for staff development.</li> <li>• Liaising with Secondary Head of Biblical Studies to develop course content, Professional Development and K-12 Scope and Sequence.</li> </ul>



	<ul style="list-style-type: none"> <li>• Staff Worship and Devotional times. Staff are presented with Biblical content at the beginning of each term to assist with knowledge and understanding of the Biblical Narrative. Resources are provided to assist staff with presentations of weekly staff worship times.</li> </ul> <p><b>Information Management</b></p> <ul style="list-style-type: none"> <li>• Provide teachers with age appropriate resources in order to effectively run B.R.A.D. (Bible Reading And Devotional) times with their classes. Model and provide PD for running class devotional times for staff. Provide resources and assistance to staff as they implement Staff Devotional and Worship times across the K-12 space.</li> </ul> <p><b>Resource Management</b></p> <ul style="list-style-type: none"> <li>• Maintenance, development and updates of resources to support delivery of Biblical Studies Program.</li> <li>• Together with the Deputy budget for the curriculum area of responsibility.</li> <li>• Plan and execute innovation in curriculum design. This includes the development of a range of courses with an appropriate scope, content and sequence within their area of responsibility.</li> <li>• Provide a child-safe environment in accordance with the child-safe standards and adhere to the School's policies and procedures regarding student safety, health and wellbeing</li> <li>• Undertake and apply Work Health and Safety requirements and adhere to the School's policies and procedures at all times</li> <li>• Serve as a good ambassador of the School</li> <li>• Additional duties as required from time to time</li> </ul>
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<b>Key Performance Indicators:</b>	<ul style="list-style-type: none"> <li>• Through Worship Gatherings and Biblical Studies classes students would grow in their knowledge of a). The Biblical Narrative and b). Grow in their understanding of God's Redemptive Plan for humanity.</li> <li>• That the Christian culture of St Stephen's School would be perpetuated through students living out the School's motto of; 'Serve God, Serve one another'.</li> <li>• Teachers (AITSL Standards) reviewed through Appraisal process</li> <li>• Programs are completed on time, placed online and are monitored regularly and annotated</li> <li>• Always act in a manner that seeks to enhance the safety culture of the School.</li> <li>• Participate in Work Health and Safety induction and training.</li> </ul>
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<b>Selection Criteria:</b>	<p><b>Education and Training</b></p> <ul style="list-style-type: none"> <li>• Appropriate teaching qualifications and current registration with Teacher Registration Board of Western Australia (TRBWA)</li> <li>• The Working with Children (Criminal Record Checking) Act 2004 applies for anyone working in child related employment</li> <li>• High level of communication skills</li> <li>• High level of IT skills</li> <li>• High level of knowledge of the Bible and Christianity</li> </ul>
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- Demonstrated proficiency in pedagogical approaches

### **Personal Attributes and Values**

- An ability to foster positive relationships with staff and students, with a commitment to their personal growth
- Participation in appropriate professional contributions to the Learning Area beyond the School.
- Experience in and a preparedness to contribute to the School's camping and extra-curricular programs.
- Willingness to positively and actively contribute to the Christian culture of the School

**I understand and accept the responsibilities as outlined in this Job Description.**

**Signed:**

**Date:**

*This document was approved by HOC & Deputies / Sept 2025*



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*The below information is not required to be printed*

Version	Date	Review Date	Author	Comments	Approval
4	Sept 2025	Sept 2027	Allison Omar	Changes to Column headings and selection criteria headings	P&C
3	Oct 2023	Oct 2025	Steph Snyman	New JD Biblical Studies Duncraig	HOC, Deputies
2	Sept 2018	Aug 2020	Valery Wells	Rebranding	E-Team
1	July 2014	July 2015	Maria Moraitis	New	CFO